

External Assessment Arrangements

As part of your qualification you are required to complete an external assessment. This assessment will be externally assessed by NCFE CACHE and you will be awarded a Not Yet Achieved, D, C, B, A or A* grade. You can have two attempts at the external assessment.

During the first term of the course you will be notified of the date of the external assessment so that you can plan your time. The assessment will combine your learning from that year but you will be required to complete study and research to complete it.

Learners must complete the Extended Assessment independently. There must be no assessment of learners' work prior to submission. Tutors must not give any guidance to learners about the content of their assessments.

Receiving the external assessment

The external assessment will be emailed to you electronically, 3 weeks prior to the submission date. You must confirm receipt of the email. The email will contain a cover sheet and this should be printed, ready for your signature.

Completing the external assessment

The assessment should be completed independently. You should adhere to plagiarism rules. References should be supplied. The word count should not be above 5000 words although 10% above will be accepted.

Submitting the external assessment

You should ensure that the assessment is submitted on time. Late submissions will not be accepted. The cover sheet should be completed and signed.

Any queries regarding the external assessment should be referred to your assessor or tracey@ttcompany.co.uk