



Child Protection and Safeguarding

TT Training and Consultancy Company recognises it's responsibility and legal requirements with regard to child protection and safeguarding. Everyone who participates in childcare, early years, play, activities and training is entitled to do so in an enjoyable and safe environment. We will ensure that best practice is always promoted and that any learners, settings or colleagues that we work in partnership with follow the correct procedures. Where we suspect that a child/young person may be at risk we have a duty to report this.

A child/young person is defined as a person under the age of 18 (Children Act 1989)

TT Training and Consultancy Company Ltd is committed to the following:

- the welfare of the child is paramount
- all children, whatever their age, culture, ability, gender, language, racial origin, religious belief and/or sexual identity should be able to participate in a safe environment
- taking all reasonable steps to protect children from harm, discrimination and degrading treatment and to respect their rights, wishes and feelings
- all suspicions and allegations of poor practice or abuse will be taken seriously and responded to swiftly and appropriately
- all employees and/or sub contractors who work with children will be recruited with regard to their suitability for that responsibility, and will be provided with guidance and/or training in good practice and child protection procedures
- working in partnership with parents and children is essential for the protection of children, particularly for learners we have under the age of 18 years.

Orchard Lodge, Isaacs Road, Torquay, Devon. TQ2 8NB
Tel: 01803 897897 or email: info@ttcompany.co.uk

What to do if abuse is suspected

It is not the responsibility of anyone working in TT Company in a paid or unpaid capacity to decide whether or not child abuse has taken place. However, there is a responsibility to act on any concerns through contact with the appropriate authorities so that they can then make inquiries and take necessary action to protect the young person. This applies **BOTH** to allegations/suspensions of abuse occurring within TT Company and to allegations/suspensions that abuse is taking place elsewhere. As a company working across the UK it is the nominated Child Protection Officer's responsibility to ensure that the details for each Local Authority we work in are noted, as part of risk assessing procedures.

The Designated Safeguarding Lead is: Tracey Twist.

If we are working in a school or childcare setting the child protection officer will also be informed of any action that we have taken or of any concerns that we have.

Staff and Volunteers

All staff and volunteers will have been recruited in a safe way and references will be gained. As our work regularly takes is in to childcare and education settings ALL staff will be checked for criminal convictions and suitability to work with children and young people through the application, interview and suitability checks processes. In addition to this, as part of the induction all staff will under take initial Child Protection training and PREVENT training.

If an allegation is made against a member of staff then the member of staff will be suspended until an investigation by the local Children's Services has been completed. The Directors will make a decision as to the long term employment or volunteer role of the individual once a report has been received.

Staff should be aware of situation that could make them vulnerable to allegations of abuse. Do not give learners a lift in your car. Where possible, do not take mobile phones in to settings where children are present. Do not allow yourself to be left alone with children. Have a 'can be seen' policy where possible, ensure doors are left open and you are visible.

Whistleblowing

If you have any concerns that you do not feel you can discuss with the Directors of the company you are strongly encouraged to contact the NSPCC or your Local Safeguarding Hub. Please access our whistleblowing policy for further information.

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Contact Details

Tracey Twist (DSL)	07976560014 or 01803 897897
NSPCC	0808 800 5000
Torbay Multi Agency Safeguarding Hub	01803 208100
Torbay MASH Out of Hours	0300 456 4876
Torbay MASH Email:	mash@torbay.gov.uk
Devon Multi Agency Safeguarding Hub	0345 155 1071
Devon MASH Email:	mashsecure@devon.gov.uk

If you are a learner under the age of 18 years and you want any help or advice you can call any of the numbers above or you can speak to someone from Childline on 0800 1111. This is a free telephone number that can be called from a pay phone, land line or a mobile phone.

If you feel someone is in immediate danger please call 999.

Important Documentation and Information

All of our procedures are reviewed regularly and are in line with current best practice. Where research is completed and/or new guidelines or legislation is produced our policies and procedures will be reviewed regularly.

Any of the following can be emailed to you by a Director or they can be accessed from the internet by visiting: <https://www.gov.uk/topic/schools-colleges-childrens-services/safeguarding-children> or following the links.

Preventing neglect, abuse and exploitation

- [Working together to safeguard children](#)
- [The right to choose: multi-agency statutory guidance](#)
- [Child abuse concerns: guide for practitioners](#)
- [Child sexual exploitation: definition and guide for practitioners](#)
- [Childhood neglect: training resources](#)
- [Child abuse linked to faith or belief: national action plan](#)

Keeping children safe in education and other settings

- [Keeping children safe in education](#)

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- [Supervision of activity with children](#)
- [Protecting children from radicalisation: the prevent duty](#)
- [Secure children's homes: how to place a child aged under 13](#)
- [Children missing education](#)
- [Drugs: advice for schools](#)
- [Sexual violence and sexual harassment between children in schools and colleges](#)
- [Guidance for parents and carers on safeguarding children in out-of-school settings](#)
- [Keeping children safe in out-of-school settings: code of practice](#)

Online safety

- [Teaching online safety in schools](#)
- [Sharing nudes and semi-nudes: advice for education settings working with children and young people](#)
- [Harmful online challenges and online hoaxes](#)
- [Education for a Connected World](#)
- [UKCIS Online Safety Audit Tool](#)
- [Safeguarding children and protecting professionals in early years settings: online safety considerations](#)
- [Digital Resilience Framework](#)
- [Online safety in schools and colleges: Questions from the Governing Board](#)

Reviewed – Date: 1st August 2021

Reviewed - Date: 10th March 2022

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